



City and County of San Francisco  
London Breed  
Mayor

## San Francisco Department of Public Health



San Francisco Health Network  
Behavioral Health Services

Southeast Child/Family Therapy Center  
**Kuumba Healing Project**

### **Kuumba Healing Project Community Fellow (CF) Job Description**

The **Kuumba Healing Project Community Fellow (CF)** will provide comprehensive peer informed support services to children and families of African descent. The Fellows provide recovery-oriented and resiliency-focused services for youth managing behavioral health challenges, as well as to the parents, family members, and caregivers that support them. **Kuumba Community Fellows (CF)** provide evidence-based practices and serve as role models to inspire hope, demonstrate a life of recovery and resiliency, and encourage real advocacy to the children and families of African Descent of the Southeast area of the city.

Under the supervision of Kuumba Healing Project's Clinical Supervisor - The Kuumba Community Fellow will function as a part of a multidisciplinary behavioral health team. The Kuumba Healing Project is an innovative care model supported by professionals and specialists throughout SFDPH/ SECFTC.

#### **Essential Functions:**

- Assist clients with symptom management and recovery by modeling wellness, personal responsibility, self-advocacy, and hopefulness through the sharing of his or her story, in the process role modeling how the needs of individuals can be met.
- Facilitate client access to information, including formal and informal support systems, & print information.
- Teach clients self-advocacy skills
- Assist, model, and support clients regarding activities of daily living, vocational skills, housing access, maintaining financial supports, and building support networks
- Assist clients in obtaining medications through prescriptions assistance programs and other means.
- Work with other members of the Multidisciplinary team to assess and address the needs of the clients and family.
- Help other providers to better understand and empathize with each client's unique experience and perceptions
- Make appropriate referrals to health and social service agencies. Referrals may include application assistance and client advocacy within and external to organization.
- Assist in the development and co-facilitation of support groups, social and recreational activities and provide other opportunities to practice social skills, as needed (training will be provided).
- Participate in Community Health fairs and other Health Education activities in community.
- Collect data and write brief reports to meet evaluation needs of the program.
- Function as a primary point of contact for some clients, as indicate

#### **Knowledge, Skills, and Abilities Required:**

- Knowledge of or a willingness to learn about of available community health services and resources.
- Strong organizational and interpersonal skills
- Ability to work in a team setting.
- Ability to maintain confidentiality of all behavioral, medical, financial, & legal information
- Knowledge of relevant laws, and basic regulations and policies regarding social service provision, reporting requirements, data practices and client rights.

- Knowledge of and sensitivity to cultural differences and special needs of various marginalized groups; specifically related to children, youth, and families of African descent.
- Ability to consult with other providers regarding these differences and other issues.
- Knowledge of community resources including functions of other social service agencies.
- Basic knowledge of vulnerable children and adult laws and similar rules and regulations.
- Knowledge of peer recovery philosophy and practice as it applies to those adults with mental health challenges.
- Ability to prioritize work.
- Ability to develop and maintain effective professional work relationships and therapeutic relationships with clients.
- Ability to complete work assignments accurately and in a timely manner
- Ability to communicate effectively, both orally and in writing.
- Ability to handle difficult situations involving clients and families or others in a professional manner

**Qualifications:**

- High school diploma or equivalent
- Submit Background check.
- Experience providing direct services to the community of African descent.
- Experience working with children and families *preferred*
- Experience with navigation of local medical and social support systems preferred

**Professional Requirements:**

- Adhere to dress code, appearance is neat and clean.
- Always maintain patient confidentiality.
- Report to work on time and as scheduled.
- Wear identification while on duty.
- Maintain regulatory requirements, including all state, federal and local regulations.
- Always represent the organization in a positive and professional manner.
- Comply with all organizational policies and standards regarding ethical business practices.
- Attend regular staff meetings and in-services.
- Collect data and write brief reports to meet evaluation needs of the program.
- Participate in annual trainings, continuing education, and certification programs.

**Supervision:**

The Kuumba Community Fellow will receive clinical supervision from licensed professional clinicians. This Fellowship requires empathy, culture & gender sensitivity. Supervision and Training will be provided in these and other areas.

**Additional Information:**

**Application Opening:**

**Application Deadline:** Upon until the positions are filled.

**Compensation:** 52 weeks / 24 hrs. per week @ \$22.00 per hour (\$27,456.00) & Healthcare benefits